

GPPJ MEMBERSHIP DUES PAYMENT - E-TRANSFER PROCEDURES – Montreal Chapter

The following are the procedures for GPPJ members to pay their *\$25 GPPJ Membership by e-transfer. * (any donations over and above the \$25 dues would be greatly appreciated).

1. Set up GPPJ as a “recipient” in your bank’s online e-transfer system,
using the following: Recipient’s name: **GPPJ**
Recipient’s email address: **info@yppg-gppj.com**

2. Send etransfer

- Once Jean-Pascal is set up as a “recipient” in your bank’s e-transfer system, then set up* the e-transfer showing \$ amount and any info your bank requires and send it to GPPJ.
- * Please enter text in your e-transfer’s “note” box, so we apply your payment correctly:
Example: *GPPJ 2022 Dues*
- * If/when you are asked to provide a security question/answer use **Year** for the question and **2022** for the answer.

3. Confirmation

- Once the e-transfer has been received and processed, you will get a confirmation email from your bank and a confirmation from Jean-Pascal/GPPJ that you are confirmed as “paid” for your GPPJ Membership dues/donation.

4. Contact changes - If you’ve changed any of your contact information in the past year, please send Jean-Pascal an email at jplion@mac.com with your new/changed contact information, so we can update GPPJ’s records.

****** FOR “NEW” MEMBERS ONLY ******

If you are joining GPPJ as a new member, please follow the e-transfer steps 1 & 2 above and also send an email to **Jean-Pascal** at jplion@mac.com with the following information, so we can set you up in GPPJ’s records:

- your name
- your full mailing address
- your phone number/s
- your email address (if you have one)
- What month/year did you retire from YP
- What office location did you work in at YP

Thank you and GPPJ appreciates your support.
Jean-Pascal Lion - GPPJ Membership Committee

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